

2012 Learning Solutions Schedule

Priority Workload Management and *FACSi* Essential Skills

Providing Global Best Practice Training Solutions to Business since 1984

	<i>Priority</i> – Working Sm@rt® Programs			<i>FACSi</i> – Essential Skills			
	Outlook 9:00AM – 4:30 PM	Influencing 8:30AM – 12:15 PM	BlackBerry 9:00AM – 4:30PM	For Today's Supervisors 8:30AM – 4:30PM	Customer Service 8:30AM – 4:00PM	Essential Selling 8:30AM – 4:30 PM	
January	Tuesday 10		Thursday 19	Session 3: Coaching for Results Tuesday 31			We conduct in-house workshops for five or more participants Talk to us about how we can custom design our programs to meet your specific needs
February	Tuesday 14	Thursday 9			Tuesday 21		
March	Thursday 8			Session 1: Supervisor as ManagerLeader Thursday 22		Tuesday 13	
April	Thursday 19						
May	Tuesday 15	Thursday 10			Tuesday 15		
June	Thursday 28			Session 2: Leadership & Influencing Tuesday, 5		Tuesday, 19	
July							
August	Tuesday 21	Thursday 9	Thursday 16				
September				Session 3: Coaching for Results Tuesday, 11	Tuesday 18	Thursday 27	
October	Tuesday 16						
November		Thursday 8	Thursday 22	Session 4: Managing Work loads Tuesday 13			
December	Tuesday 4						
<p>For these and other <i>Priority</i> program outlines go to: www.prioritymanagement.com/regina</p>				<p>For these and other <i>FACSi</i> program outlines go to: http://fontanie.com/html/facs_learning_solutions.html</p>			

